



AVENUE II – SIGNOFF SHEET

STAFF REVIEW OF POLICY UPDATES

Employee Name: _____ Date: _____

When a new policy is issued, or when policies are revised, as an Avenue II Employee you are required to thoroughly review these policies.

It is important to understand how these changes affect your work routines and responsibilities, as well as how these changes affect the individuals whom you support.

- Read the policies listed below.
- Initial beside each policy to acknowledge that you have read and understand them.
- Return the completed form by the due date listed below.

October 2024 Policies to Review:

	POLICY	SUBJECT	DATE	INITIAL
1.	# HR024	Social Media - <i>REVISED</i>		
2.	# SS175	Fire Drills In 24 Hour Homes / Testing Procedures - <i>REVISED</i>		
3.	# SS188	Suicide - <i>REMOVED</i>		
4.	# SS189	Daily Hot Water Check In 24 Hour Support Locations - <i>REVISED</i>		

Copies of policies are available at:

People’s homes, Avenue II Office, Avenue II website: www.avenueii.com

RETURN TO: Tammy St. Denis
tammys@avenueii.com

DUE DATE FOR COMPLETION: November 8th, 2024

DATE RETURNED: