

Manual of Administration

TOPIC: Medication	SUBJECT: Medication Error	Code: MD120
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DEFINITION:

Is the result of an error while supporting/assisting with medication. For example, incorrect individual, incorrect medication, incorrect time and/or incorrect dosage.

Call 911 if immediate medical attention is required (i.e. loss of consciousness, difficulty breathing) and notify Manager or On Call Supervisor as soon as possible.

PROCEDURE:

If 911 is not required:

1. The Support Worker will:
 - 1.1. Call the individual's pharmacy for direction or if their pharmacy is closed call a 24 hour pharmacy and have all medical information readily available.
 - 1.2. **TELEHEALTH ONTARIO 1-866-797-0000.**
2. The Support Worker will document on a MARS/Medication/Treatment Sheet and complete an Incident Report. All Incident Reports must be reported to the Manager / On-Call Supervisor immediately and brought or faxed to the office within 24 hours.
3. The Manager / On-Call Supervisor will document the incident and implement corrective action to prevent further errors.